



Giving every Galveston child the opportunity to soar

---

**Moody Early Childhood Center Board of Directors**

**Board Meeting**

**Friday, January 27, 2023 @ 1:00 p.m.**

Randall Rm – Rosenberg Library | 2310 Sealy, Galveston, TX  
& Via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/87175216083?pwd=RkJSamxQZDVoYzNPZFg2LytuQWhRZz09>

Meeting ID: 871 7521 6083

Passcode: 143202

**AGENDA**

1. Call to order
2. Establish quorum and ask for conflicts of interest
3. Public Comment
4. MECC 101: Financial Operations
5. Review/Approve: Minutes of December 9, 2022, board meeting (enclosed)
6. Financial Reports
  - a. Sept-Dec financial reports (to be distributed separately)
  - b. Summary of Finance Committee meeting
7. Governance Committee
  - a. Review: Duties and Responsibilities (enclosed)
  - b. Review/Action: Policy on Executive Director evaluation (enclosed)
  - c. Discussion: Calendar
  - d. Update: 2023+ Strategic Plan
8. Discussion/Possible Homework Assignment: Committee Roles/Responsibilities
9. Update: PreK4/GISD
10. Resource Development Committee report (enclosed)
11. Executive Director's Report (enclosed)
12. Confirm next meeting/Adjourn

---

**Moody Early Childhood Center Board of Directors**

**Board Meeting**

**Friday, December 9, 2022 @ 1:00 p.m.**

McCullough Rm – Rosenberg Library | 2310 Sealy, Galveston, TX  
& Via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/87175216083?pwd=RkJSamxQZDVoYzNPZFg2LytuQWhRZz09>

Meeting ID: 871 7521 6083

Passcode: 143202

**MINUTES**

1. Call to order

**The meeting was called to order at 1:00pm**

2. Declaration of a Quorum

**Present, in person: Ms. Massey (presiding), Ms. Kinnear, Ms. Doherty, Ms. Brown, Mr. Henry (arrived 1:10pm), Ms. MacKenna (staff)**

**Present, via Zoom: Ms. Kennedy, Mr. Parker, Dr. Brown (arrived at 1:25pm)**

**Absent: Ms. Adams, Dr. Ratcliff, Dr. Jones, Ms. Miller (staff)**

3. Determination of Conflicts of Interest

**None declared**

4. Public Comment

**No members of the public were present.**

5. Presentation: MECC 101- Texas Rising Star certification and what it means and Federal Expansion Grant and what it means

**Staff (Ms. MacKenna) gave a brief presentation to the board on the certification and the federal grant.**

6. Review/Approval of minutes of October 28, 2022 board meeting (distributed separately)

**Motion to approve by Ms. Brown, Second by Ms. Doherty.**

**Vote: all in favor, with Mr. Henry abstaining (he was not present for the October meeting)**

7. Finance Committee Report

- a. September 2022-October 2022 Financial reports (enclosed)

- b. Finance Committee "Reader's Digest" (enclosed)

**Ms. Brown reviewed the finance report presented in the Board meeting packet.**

8. Resource Development Committee Report (enclosed)

**Ms. Massey reviewed the resource development report presented in the Board meeting packet.**

9. Governance Committee Report

**Mr. Henry said the governance committee will be bringing a policy for Board consideration for approval which would outline how future executive director**

compensation studies are carried out. He also mentioned the committee is discussing the idea of preparing a Board calendar for use in tracking routine tasks/duties of the Board throughout the year.

10. Scholarship Committee Report

**No report was presented at this month's meeting.**

11. Government Affairs Committee Report

**No report was provided at this month's meeting.**

12. Executive Director's Report (enclosed)

**Ms. MacKenna reviewed the executive director's report presented in the Board meeting packet.**

13. Adjourn to Executive Session – The board may recess into Closed Executive Session as permitted by the Texas Open Meeting Act Government Code Sections 551.071-551.090 Sub-chapter D and E. Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed meeting then the final action, final decision or final vote shall be either:

- a. in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- b. at a subsequent public meeting of the Board upon notice thereof as the board shall determine

**The Board adjourned to executive session at 1:30pm**

14. Reconvene from Executive Session and take any action warranted.

**The Board reconvened from executive session at 2:00pm**

**Mr. Parker made a motion to accept the governance committee's recommendation for the executive director's compensation. Dr. Brown seconded the motion.**

**Vote: all in favor.**

15. Confirm next meeting and adjourn

**Next meeting will occur on its regularly scheduled date of January 27, 2023**

**Meeting adjourned at 2:04pm**

## **Duties and Responsibilities of Governance**

**Strategic Planning Organizer** – In conjunction with the Executive Director, the Governance Committee of the Board will meet to review the existing strategic plan and recommend any changes necessary in the upcoming year. Those changes will be submitted to the Board of Directors for discussion and approval.

**Board Recruitment** – Establish a bank of potential board members with the assistance of the board and the advisory committee. Determine what criteria is needed to make a well-rounded board. When a board vacancy occurs, review the list of potential members, and depending what criteria is needed on the board, make recommendations for a new member and bring that recommendation to the board for a vote.

**Board Renewals** – the Governance Committee will review the board members that are eligible for reappointment and their eligibility according to the by-laws and discuss their desire to remain on the board. Submit that information to the Board for a vote to reappoint

**By-Laws and Policy review with Recommendations to the Board** – With the assistance of the Executive Director, the Governance Committee will review the by-laws once a year, or sooner if needed, and make recommendations to the Board for any changes that need to be made.

**Board Officer Nominations** – Request input from board members as to what position they would like to hold, discuss within governance and recommend to the Board for appointment.

### **Board Evaluations**

To be discussed at committee.

## **Executive Director Evaluations**

**Recommendations to Board for Executive Directors Salary** – the Governance Committee will investigate comparable positions within the GSD compensation structure, using the Assistant Superintendent and the Executive Director of Special Programs as guidance. The Committee will consider the yearly national inflation rate, they will consider her years of service, her leadership and the quality of her work, and the specific benchmarks that were achieved over the previous year. A recommendation to the Board will follow.

**Board Committee assignment Process** - the Governance Committee will seek input from each board member to determine which committee or committees they wish to serve and which position. When that is established the Governance Committee will bring that information to the board for a vote.

**Track Annual Training Requirements** – with the assistance from the Executive Director who receives the reports for training of each Board member, compile a list of those who have completed their yearly training and those who have not.

## **Moody Early Childhood Center Resource Development Committee Report**

**January 19, 2023**

**Since the December board report, we have had the following activity:**

- 1. Received payment of the Kempner Fund's December 2022 \$40,000 operating gift. This is the 7<sup>th</sup> such gift from that foundation...amazing!**
- 2. Submitted the interim report for the Permanent Endowment Fund's 2022 gift.**
- 3. Submitted the LOI for the PEF's 2023 grant program. Waiting to hear if we will be invited to submit full application.**
- 4. Received an end of the year gift from the Sasser Family Foundation...thank you Barb and Dominck!**
- 5. Working on identifying possible donors for infant playground and additional strollers for rapidly expanding infant/toddler program.**





# Moody Early Childhood Center

Second Quarterly Report  
January 2023

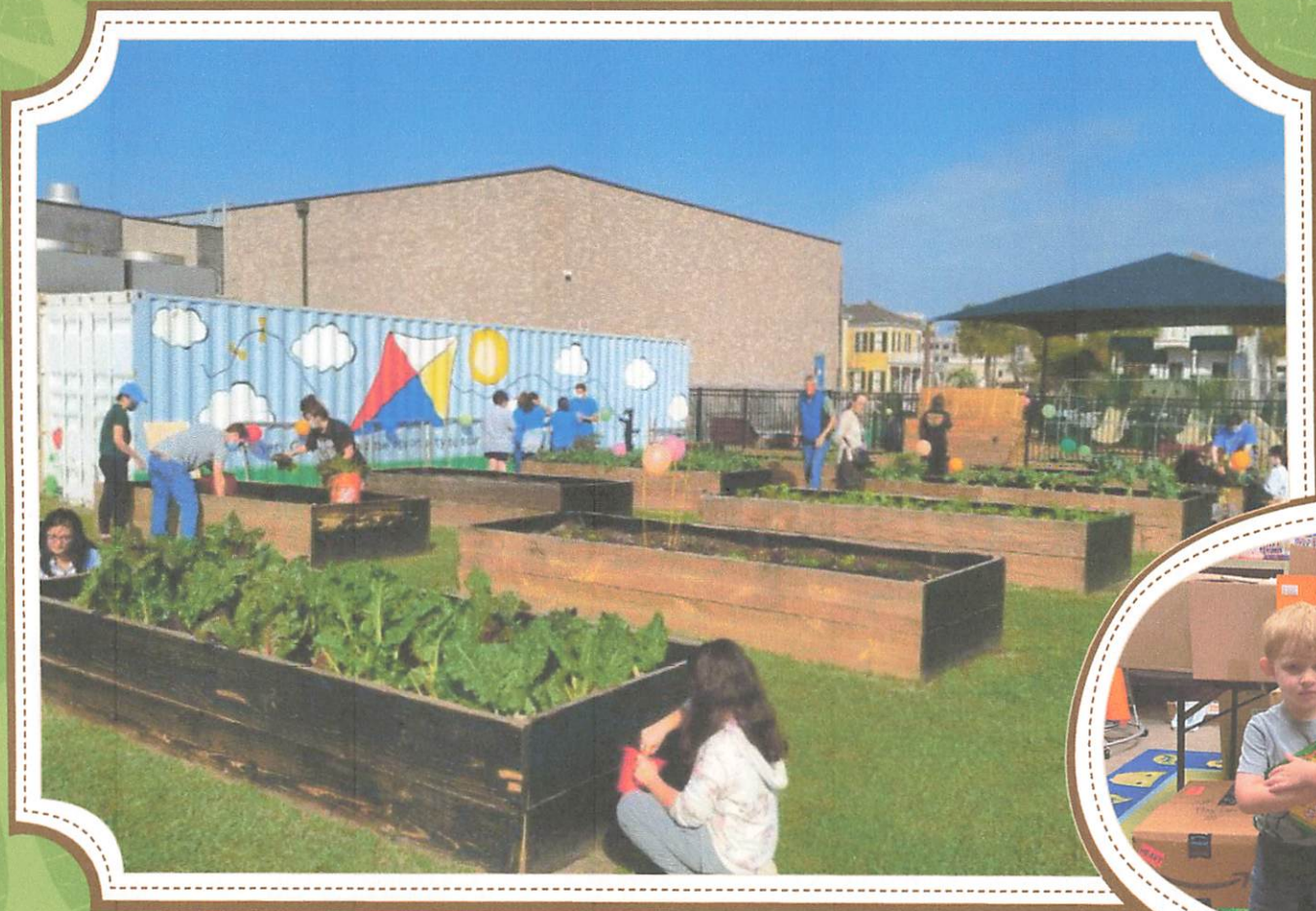


# ANNOUNCEMENTS





# Student Enrollment





# Student Enrollment

Demo	IT	PK	Classrooms	Ages	# of Classrooms	Enrollment
Hispanic	45%	49%	Infants	6 weeks - 23 months	*7	52
AA	19%	26%	Toddlers	24 months - 36 months	5	40
Caucasian	25%	20%	PK3	3 - 4 years	8	110
Other	11%	5%	PK4	4 - 5 years	1 (split into 2)	12
SES	56%	89%	Afterschool	PK	3	22
Full Pay	44%	11%				

*\* Workforce Expansion Grant will increase us for an additional 3 infant classrooms, increasing potential enrollment to 72 infants.*



# Staff Demographics & Certifications





## Staff Demographics & Certifications

Degree	GED/HS	*CDA	Asso	Bach	Bach - Alt Cert	Bach + Cert	Masters +
#	37	7	8	11	1	10	8
%	45%	9%	10%	13%	1%	12%	10%

Ethnicity	Percentage
Hispanic	38%
African American	24%
Caucasian	35%
Other	2%

*\*Our second CDA class will begin January 17, 2023 - 24 people pending*



# Infant and Toddler



## Infant and Toddler

- Birth to Kindergarten Learning Accomplishment Profile (BK-LAP)

*The Learning Accomplishment Profile™: Birth to Kindergarten (LAP™ B-K) assessment is an online observation-based tool that guides educators and clinicians to observe and track the ongoing skill development of children ages birth to 72 months.*

- Research-based and criterion-referenced assessment
- Assesses six domains: Gross Motor, Fine Motor/Pre-writing, Cognitive, Language, Social-Emotional, and Executive Function (2 ½ +)
- User-friendly reports
- Catalog of activities for teachers and parents
- Aligns to the Head Start Learning Outcomes Framework
- 3 times a year
  - Middle of September
  - Middle of January
  - Middle of April



# BIRTH-KINDERGARTEN LEARNING ACCOMPLISHMENT PROFILE (BK-LAP) Middle of Year



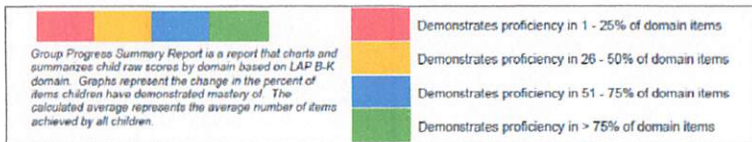
## Group Progress Summary Report

View Site

Group name: Moody Early Childhood Center

School Year - 2021 / 2022

Total Child Cl. 83 ELL Cl. 5 IFSP/IEP Cl. 0 FRL Cl. 0



Birth to 9 mos.	13
9 - 16 mos.	14
16 - 24 mos.	18
24 - 36 mos.	30
36 - 48 mos.	6
48 - 60 mos.	0
> 60 mos.	0

Domain	Mid-yr	Percent of children	Child Count	Percent Complete	Average	Change
Gross Motor		3.75 26.25 47.50 22.50	80	96.39%	58.00	-
Fine Motor/Prewriting		26.25 37.50 36.25 0.00	80	96.39%	40.00	-
Cognitive		28.75 45.00 26.25 0.00	80	96.39%	38.00	-

Gross: 57% / 58%  
Fine: 38% / 40%  
Cognitive: 37% / 38%



## Group Progress Summary Report

View Site

Group name: Moody Early Childhood Center

School Year - 2021 / 2022

Domain	Mid-yr	Percent of children	Child Count	Percent Complete	Average	Change
Language		38.71 40.51 22.78 0.00	79	95.18%	34.00	-
Social Emotional		10.13 46.84 18.09 24.05	78	95.10%	54.00	-
Self Help		29.17 58.58 9.72 6.56	72	88.75%	34.00	-

Language: 31% / 34%  
Social/Emo: 48% / 54%  
Self Help: 31% / 34%

# BIRTH-KINDERGARTEN LEARNING ACCOMPLISHMENT PROFILE (BK-LAP)



**LAP**  
LEARNING  
ACCOMPLISHMENT PROFILE

## Student Progress Report

Date: \_\_\_\_\_

Child's Name: \_\_\_\_\_

### Gross Motor

Chronological Age: 24 months

Approximate Developmental Age: 22 months

\_\_\_\_\_ has mastered the following skills

- Walks approximately on line
- Walks up stairs with help
- Runs with coordination

Comments

\_\_\_\_\_ is ready to learn the following skills

- Jumps from bottom step
- Walks backwards
- Jumps in place

Comments

### Fine Motor/Prewriting

Chronological Age: 24 months

Approximate Developmental Age: 24 months

\_\_\_\_\_ has mastered the following skills

- Holds pencil with thumb and forefinger instead of fist
- Builds tower of 8 cubes
- Unscrews lid of bottle

Comments

\_\_\_\_\_ is ready to learn the following skills

- Imitates cross
- Imitates drawing vertical line, horizontal line, and circle
- Makes train of cubes

Comments

### Cognitive

Chronological Age: 24 months

Approximate Developmental Age: 30 months

\_\_\_\_\_ has mastered the following skills

- Understands concept of "one"
- Gives 1 object
- Imitates cross

Comments

\_\_\_\_\_ is ready to learn the following skills

- Imitates building "bridge" of cubes
- Builds a tower of 10 cubes
- Gives full name when asked

Comments

**LAP**  
LEARNING  
ACCOMPLISHMENT PROFILE

## Student Progress Report

Date: \_\_\_\_\_

Child's Name: \_\_\_\_\_

### Language

Chronological Age: 24 months

Approximate Developmental Age: 24 months

\_\_\_\_\_ has mastered the following skills

- Points to 4 body parts
- Points to 5 pictures when asked to do so
- Names 3 pictures

Comments

\_\_\_\_\_ is ready to learn the following skills

- Speaks 50 or more words
- Understands 2 prepositions
- Uses pronouns "I," "you," "me" (not always correctly)

Comments

### Social/Emotional

Chronological Age: 24 months

Approximate Developmental Age: 48 months

\_\_\_\_\_ has mastered the following skills

- Has special friends
- Assists peers in need
- Performs for others

Comments

\_\_\_\_\_ is ready to learn the following skills

- Helps adult with simple task
- Engages in exchange of ideas with peers
- Responds positively to accomplishments of peers

Comments

### Self Help

Chronological Age: 24 months

Approximate Developmental Age: 24 months

\_\_\_\_\_ has mastered the following skills

- Helps carry and put things away
- Dries own hands
- Asks for food, drink, or toilet when needed

Comments

\_\_\_\_\_ is ready to learn the following skills

- Puts on coat, shirt, or dress unassisted
- Puts on coat unassisted
- Dresses with supervision

Comments



# PreKindergarten



# Texas Public PreKindergarten Assessment Results

## Texas

2021-2022

- Emergent Literacy Reading 80%
- Emergent Literacy Writing 91%
- Health & Wellness 84%
- Language and Communication 66%
- Mathematics 89%
- 50% of students assessed both BOY and EOY were proficient in all subjects

## MECC (PK4)

2021-2022

- Emergent Literacy Reading 100%
- Emergent Literacy Writing 100%
- Health & Wellness 84%
- Language and Communication 83%
- Mathematics 100%
- 100% of students assessed both BOY and EOY were proficient in all subjects



# TPEIR Report: Kindergarten Readiness

## Texas

- 2020-2021 Kindergarten Readiness
  - 55% of Kindergarteners attended Texas Public PreK in 2019-2020
    - 45% of Kindergarteners attended Texas public PreK for 80 days or more
    - 48% Attended Texas Public PreK in same district
    - 36% Attended Texas Public PreK in same school
  - 62% of ALL Kindergartners met readiness standards
  - 65% of students attending PreK 80 or more days in the previous year met readiness standards
- 2021-2022 Kindergarten Readiness
  - 58.4% Kindergartners attended Texas Public PreK in 2020-2021
    - 25% Attended Texas public PreK for 80 days or more
    - 48% Attended Texas Public PreK in same district
    - 36% Attended Texas Public PreK in same school
  - 58% of ALL Kindergarteners met readiness standards
  - 69% of students attending PreK 80 or more days in the previous year met readiness standards

## Galveston ISD

- 2020-2021 Kindergarten Readiness
  - 64.2% of Kindergarteners attended Texas Public PreK
    - 46.5% of Kindergarteners attended Texas public PreK for 80 days or more
    - 59.5% Attended Texas Public PreK in same district
    - 46.5% Attended Texas Public PreK in same school
  - 71.3% of ALL Kindergartners met readiness standards
  - 74.6% of students attending PreK 80 or more days in the previous year met readiness standards
- 2021-2022 Kindergarten Readiness
  - 46.7% Kindergartners attended Texas Public PreK in 2020-2021
    - 14% Attended Texas public PreK for 80 days or more
    - 42.1% Attended Texas Public PreK in same district
    - 28.4% Attended Texas Public PreK in same school
  - 57.5% of ALL Kindergartners met readiness standards
  - 63.5% of students attending PreK 80 or more days in the previous year met readiness standards

# CIRCLE PROGRESS MONITORING SYSTEM (CPALLS)

## Beginning of Year *(MOY begins this month)*

	PA	PK3	N	R	PK4
NMAP		67%	66%	83%	9%
MAP		33%	34%	17%	91%
	RLN	PK3	N	R	PK4
NMAP		69%	76%	83%	9%
MAP		31%	33%	17%	91%
	RVN	PK3	N	R	PK4
NMAP		51%	51%	50%	9%
MAP		49%	47%	50%	91%

	MATH	PK3	N	R	PK4
NMAP		58%	63%	28%	
MAP		42%	37%	72%	100%
	BOOK AND PRINT	PK3	N	R	PK4
NMAP		50%	56%		
MAP		50%	44%	100%	100%
	EARLY WRITING	PK3	N	R	PK4
NMAP					
MAP		100%	100%	100%	100%

	APPROACH TO LEARNING	PK3	N	R	PK4
NMAP					
MAP		100%	100%	100%	100%
	SOCIAL	PK3	N	R	PK4
NMAP					
MAP		100%	100%	100%	100%

	SCIENCE	PK3	N	R	PK4
NMAP		48%	51%	35%	
MAP		52%	49%	65%	100%
	SS	PK3	N	R	PK4
NMAP		48%	51%	28%	
MAP		41%	49%	72%	100%



## PreK3 Academics

Skills Assessed	1 <sup>st</sup> Assessment	2 <sup>nd</sup> Assessment	3 <sup>rd</sup> Assessment	EOY	New Students	Returning Students
<b>Capital Letter (10)</b>	17%	20%	%	%	20%	43%
<b>Lower Case (10)</b>	18%	20%	%	%	20%	43%
<b>Number (1-5)</b>	21%	31%	%	%	29%	57%
<b>Rote Counting (1-15)</b>	7%	25%	%	%	20%	57%
<b>Colors (11)</b>	35%	43%	%	%	40%	57%
<b>Shapes (6)</b>	26%	55%	%	%	54%	64%

## PreK3 Vocabulary

Vocabulary (90)	Number of Words	All BOY	All MOY	New	Returning
90%	81-90	1%	11%	9%	21%
80%	72-80	2%	19%	18%	29%
70%	63-71	6%	26%	27%	21%
<70%	<63	91%	44%	46%	29%

## PreK4 Academics

Skills Assessed	1 <sup>st</sup> Assessment	2 <sup>nd</sup> Assessment	3 <sup>rd</sup> Assessment	EOY	Returning Students
Capital Letter (20)	50%	75%	%	%	75%
Lower Case (20)	43%	58%	%	%	58%
Number (1-10)	43%	67%	%	%	67%
Rote Counting (1-30)	25%	33%	%	%	33%
Colors (11)	75%	100%	%	%	100%
Shapes (6)	50%	83%	%	%	83%

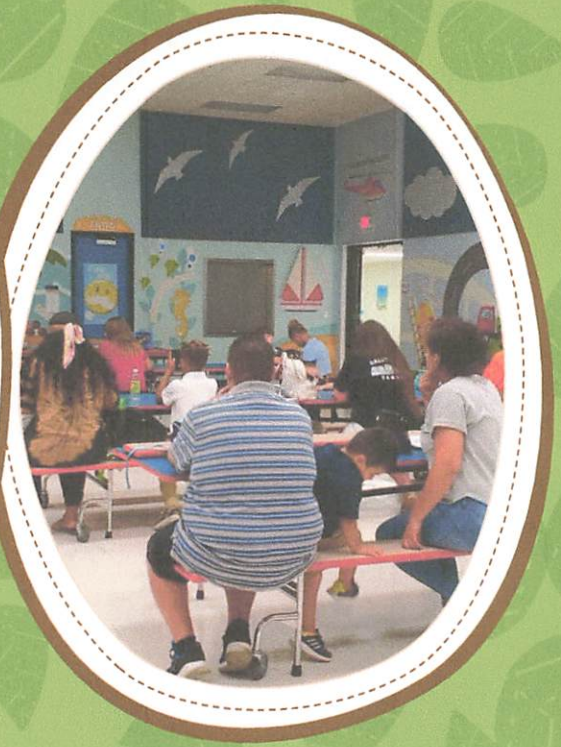
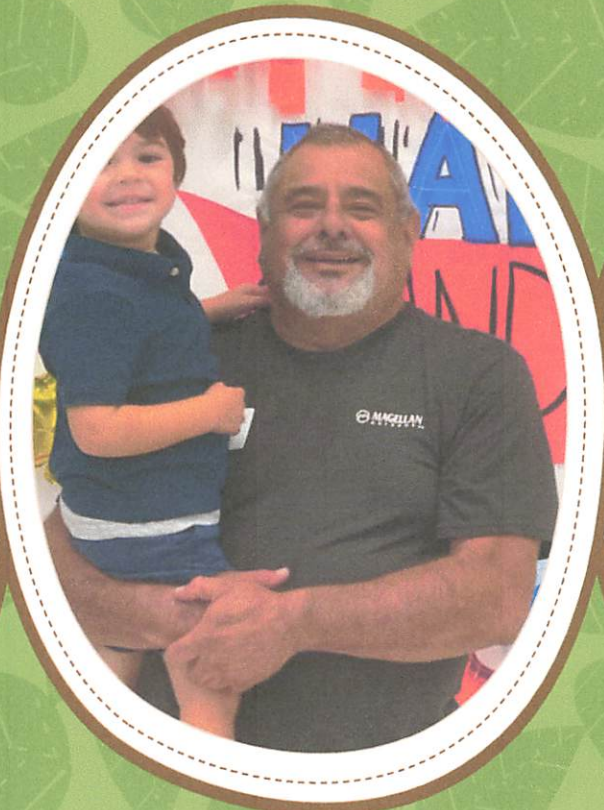
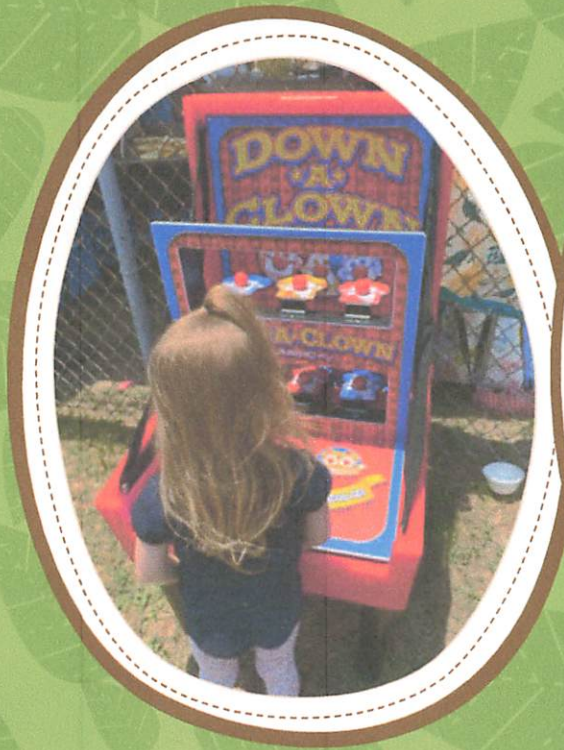


## PreK4 Vocabulary

Vocabulary (191 Total)	Number of Words	% of Students BOY	% of Students MOY
90%	172-191		0%
80%	153-171		25%
70%	134-152	16%	25%
<70%	<134	84%	50%



# Family Engagement





## Family Engagement Activities

Event	Age Group	Date	Presenter
Behavior Mgmt and Responsive Caregiving	All	1 <sup>st</sup> Thursday	MECC Counselor
“Integrating Motor Skills in Education” “Art and Literacy” & “STEAM”	All	2 <sup>nd</sup> Wednesday	Enrichment Teachers
Child Development	Parents	8 weeks	UTMB
“Parenting”	Parents	December 15 <sup>th</sup>	WIC

Halloween Parade (Oct 28<sup>th</sup>) and Winter Concert (Dec 21<sup>st</sup>)



# Family Engagement Calendar-October



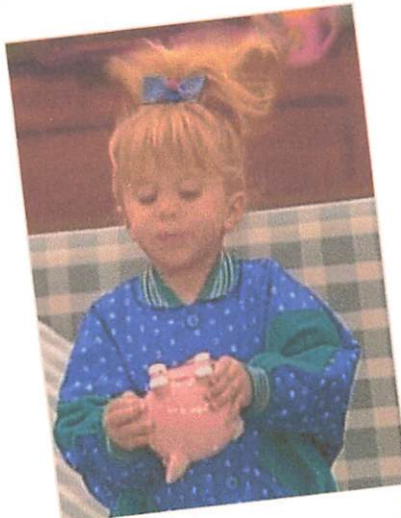
[DONATE](#)
[CALL US! \(409\) 761-6930](#)
[f](#)

[Home](#)
[About](#)
[Resources](#)
[Careers](#)
[Enroll](#)
[Calendar](#)
[Contact Us](#)

September			October 16, 2022				November
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
25	26	27	28	29	30	1	
				09:00pm Parent Study - Karen Retzliff			
	Columbus Day - PK Closed	MECC Safety Drill	09:00pm Enrichment Series - PE - Joshua Miller	09:00pm Parent Study - Karen Retzliff			
				MECC Safety Drill			
				09:00pm Parent Study - Karen Retzliff			
Red Ribbon Week	MECC Staff Pumpkin Decorating Contest	MECC Staff Pumpkin Decorating Contest	MECC Staff Pumpkin Decorating Contest	MECC Staff Pumpkin Decorating Contest	MECC Halloween Parade		
			Teacher Work Day	09:00pm Health and Wellness - Teen Health - Orlan Smith	MECC Staff Pumpkin Decorating Contest		
			12:15pm PK Early Release	09:00pm Parent Study - Karen Retzliff			
	Halloween PK Parent/Teacher Conferences - No School for PK						



# Financial Reporting Measures

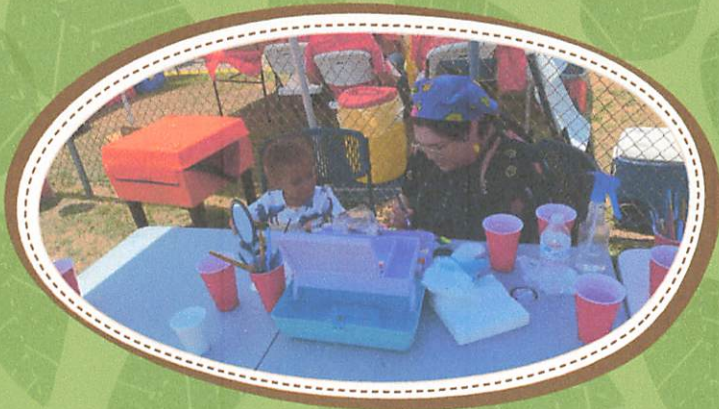




Financial Reporting Measures		2021-2022	2022-2023	2023-2024	2024-2025
#1a	Annual independent financial report meets expectations outlined in Texas Administrative Code §109.23 (relating to school district independent audits and agreed-upon procedures)	Feb 2022			
#1ai	The annual independent audit must provide an audited balance sheet or Statement of Financial Position to district authorizers.	Feb 2022			
#1aii	The annual independent audit must provide an audited income statement or Statement of Activities and Changes in New Assets to district authorizers.	Feb 2022			
#1aiii	The annual independent audit must provide an audited statement of cash flows to district authorizers.	Feb 2022			
#1aiv	The annual independent audit must provide notes to the audited financial statements to district authorizers.	Feb 2022			
#1av	The annual independent audit must provide charter school board-approved budget with enrollment targets to district authorizers.	Feb 2022			
#1avi	The annual independent audit must provide an annual debt schedule indicating the total principal and interest due to district authorizers.	Feb 2022			
#1b	The Operating Partner shall obtain an unqualified audit opinion, in connection with the annual financial report.	Feb 2022			
#1c	The Operating Partner must operate within available funding, and any budget variances must be addressed by modification of spending plans and practices.	Feb 2022			
#1d	The Operating Partner will have a minimum of 30 days Cash on Hand.	Feb 2022			



# Community Partnerships 2022-2023

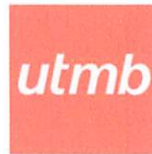




# Community Partnerships 2022-2023

  
University  
of Houston  
Clear Lake

- Galveston ISD
  - Ball High School
  - Causeway Galveston
- B.L.O.C.K.S.
- United Way
- Teen Health
- UTMB
- SMART Family Literacy
- Area Childcare Directors
- Galveston Diaper Bank
- Galveston Own Farmer's Market
- Galveston Co Care
- Steals and Deals
- Galveston Houston Immigration Representation Project (GHIRP)
- WIC
- CASA



- Urban Strategies
- Boys and Girls Club
- WorkSource Solutions
- Galveston Urban Ministries
- Family Service Center
- BBVA
- Moody Bank
- Gulf Breeze
- Galveston Food Bank
- St. Vincent's House
- Ironman
- Galveston Children's Museum
- Texas Children in Nature
- University of Houston Clear Lake
- Sand N Sea





# Board of Directors 2022-2023

- Betty Massey, Board President
- Jeri Kinnear, Board Vice President
- Angela Brown, Board Treasurer
- Dr. John Prochaska, Board Secretary
- Erica Adams
- Rebekah “Weez” Doherty
- Marcus Parker
- Dr. Amber Brown
- Dr. Karen Ratcliff
- Dr. Deborah Jones
- Elizabeth Sanchez Kennedy “Chiqui”
- Dustin Henry

